

# PROPERTY AND COMMUNITY PLANNING COMMITTEE

## MINUTES

**Thursday, June 16, 2005 10 a.m.  
Council Chambers**

Present: Colin Wasacase, Len Compton, Rory McMillan, Art Mior, Tara Rickaby, Bill Preisntanz, Jeff Port, Ted Szajewski, Anneli Rosteski (arrived at 10:55 a.m.), David Canfield (arrived at 11:00 a.m.)

Regrets: Ingrid Parkes

**1) Adoption of Minutes – June 2, 2005**

**Moved by: Rory McMillan    Seconded by:    Art Mior**

THAT the minutes of the June 2, 2005 minutes be adopted as distributed.

**CARRIED**

**2) Additions to the Agenda**

**3) Declaration of Pecuniary Interest**

None.

**4) Official Plan**

The City Planner indicated that the resolution of Council, accepting the final modifications, has been forwarded to the Ministry of Municipal Affairs and Housing.

The Planning Department will be pursuing exemption from the current Official Plan amendment approval process and seek approval authority.

*Action required: Follow up with MMA & H.*

**5) Private Roads Assumption Policy**

The Operations Manager has some concerns with the basis of the policy.

*Action required: Invite Operations Manager to the next meeting.*

**6) Overnight RV parking in commercial parking lots**

Signs posted over the past two weeks have been removed.

The City Planner has been deliberating the issue with the property owner. The property owner has forwarded the City's concerns and zoning information to the tenant for compliance.

*Action required: Ongoing.*

**7) LOWBIC – Agreement, Budget and Quarterly Report**

Bill Preisntanz commented that LOWBIC is six months into the new service agreement and the City has received neither the work plan, budget nor a first quarter report.

Ms. Rosteski was not in attendance; Bill Preisntanz reported that the LOWBIC Board has acknowledged the importance of the Green Team and

associated programs as the central service delivery agent for major events in Kenora.

*Action required: LOWBIC to report.*

**8) 502 St. Clair St.**

The Chief Building Official received written notice that the encroaching portion of the building will be removed by August 15, 2005..

*Action required: Remove from agenda.*

**9) 17 Birchwood Crescent – Update**

There is nothing to report.

*Action required: Building Department to follow up re. OBC.*

**10) Gunne Cres. – Possible Sale of Land**

Nothing to report. Councillor Compton has had word that the applicants are reconsidering the purchase due to the cost involved.

*Action required: Remove from the agenda.*

**11) Complaint re. Rental Unit in R1 Zone**

The Planning Department has arranged a meeting next week to discuss the options with the property owners.

*Action required: Remove from agenda.*

**10:20 Bill Preisentanz and Len Compton gave their regrets and left the meeting.**

**12) 1629700 Ontario Inc. – Application to purchase municipal property and application to rezone** – Jeff Port reminded the Committee that the public meeting for this application is scheduled for June 27<sup>th</sup> at 4:45 p.m.

*Action required: Planning report, recommendation and by-law for June 27<sup>th</sup>.*

**13) Community Auditorium – Terms of Reference**

Rory McMillan reported that, at the June 10<sup>th</sup> meeting, a decision was made as to what was required to include in the updated feasibility study. The Keewatin-Patricia District School Board will be contacted to determine status of their involvement.

*Action required: Ongoing.*

**14) Sale of Road Allowance – Marchant’s Island**

Jeff Port advised that, as a condition of approval of application for consent number B13/04, and in order to address some encroachment issues, Dan and Karin Marchant have applied to purchase the road allowance around the island.

*Action required: Report and recommendation to COW.*

**Motion required adjourning to Closed Meeting (10:30 am)**

**Moved by: Rory McMillan    Seconded by: Ted Szajewski**  
**THAT this meeting now be declared closed; and further**  
**THAT this Committee adjourns to a Closed Meeting to discuss the following:**  
**matters of security of municipal property and acquisition of land.**

**Moved by: Art Mior    Seconded by: Rory McMillan**  
**THAT the closed meeting be adjourned at 11:20 a.m.**

***Action resulting from in camera proceedings:***

**Item 15 243 Rabbit Lake Road**

Moved by: Rory McMillan    Seconded by: **Ted Szajewski**

**THAT** a request for proposals be re-advertised for the lease of the office and garage buildings, and in addition, that those parties which have already expressed interest be contacted directly.

**CARRIED**

Moved by:            **Ted Szajewski            Seconded by: Rory McMillan**  
**THAT** the sale of municipal property located on Colonization Road be forwarded to Committee of the Whole, with a planning report outlining the options available to Council.

**CARRIED**

**Item 7) LOWBIC Status Report**

Ms. Rosteski thanked the Committee for its patience with respect to receipt of the written reports and presented a rough draft. She provided an update on staffing and some different ideas for tourism marketing and promotion.

Ms. Rosteski asked the Committee for some guidance as to the preferred format for the quarterly report. Jeff indicated that the service agreement format would be simple and easy to follow and should be used for reporting purposes.

Ms. Rosteski acknowledged some upheaval in the agency and suggested that it will settle down in the next couple of months.

The Committee requires the 1<sup>st</sup> quarter report and final budget at the next meeting (July 7<sup>th</sup>).

Ms. Rosteski commented on the issue of RV parking at Walmart; she indicated that Kenora is appearing in some RV chat rooms as one store which will not permit RV parking. Members of the tourism association have not been polled for their opinions.

**Meeting adjourned at 11:58 a.m.**

**Next meeting, Thursday, July 7, 2005, 10 a.m., Council Chambers**